transcript of records

NAME OF SENDING INSTITUTION

Faculty/Department of	
ECTS Departmental coordinator	
Tel.	FAX	e-mail box
NAME OF STUDENT	First name
Date and place of birth	(sex)
Matriculation date	Matriculation number

NAME OF RECEIVING INSTITUTION

Faculty/Department of	
ECTS Departmental coordinator	
Tel.	FAX	e-mail box

Course Unit Code (1)	Title of the course unit	Duration of course unit (2)	Local grade (3)	ECTS grade (4)	ECTS credits (5)
	to be continued on a separate sheet				Total:

(1) (2) (3) (4) (5) see explanation on back page

Diploma/degree awarded   **Signature of registrar/dean/administration officer**   **Stamp of istitution**
Date

NB: This document is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution.

(1) Course unit code
   Refer to the ECTS Information Package
(2) Duration of course unit
   Y = 1 full academic year
   1S = 1 semester   2S = 2 semesters
   1T = 1 term/trimester   2T = 2 terms/trimesters
(3) Description of the institutional grading system
   The Italian grading system is based on 30 possible points.
   30 is the highest grade.
   30 is sometimes given with lode, with honours, when performance is considered exceptional.
   18 is the lowest passing grade.
   The approximation of the Italian grades to an A-B-C-D-E-F scheme for the subject area is assessed periodically by
   the Council of the Course of Study; the current for Computer Science is as follows

A, Excellent: outstanding performance fully meeting requirements: 30, 30 e lode;
B, Very good: a very good performance with only minor shortcomings: 27-29;
C, Good: a good performance with a few notable shortcomings: 24-26;
D, Satisfactory: fair with significant shortcomings: 20-23;
E, Sufficient: performance only meeting the minimum requirements: 18-19;
F, Fail: preparation totally inadequate: 17 and below.

(4) ECTS grading scale

ECTS grades	Percentage of Students normally expected to receive this grade	Definition
A	10	**Excellent: outstanding performance with only minor errors**
B	25	**Very good: above the average standard but with some errors**
C	30	**Good: generally sound work with a number of notable errors**
D	25	**Satisfactory: fair but with significant shortcomings**
E	10	**Sufficient: performance meets the minimum criteria**
FX	-	**Fail: some more work required before the credit can be awarded**
F	-	**Failed: considerable further work is required**

(5) ECTS credits

1 full academic year	= 60 credits
1 semester	= 30 credits
1 term/trimester	= 20 credits