

MEMORANDUM OF COOPERATION

between



**UNIVERSITÀ
DEGLI STUDI
DI PALERMO**

Università degli Studi di Palermo

Piazza Marina 61, 90133 Palermo

Italy

Represented by Rector

Prof. Dr. Roberto Lagalla

[Implementing Institution: Dipartimento di Culture e società: Consiglio di Coordinamento dei Corsi di Laurea in Beni Culturali e di Laurea magistrale in Archeologia (CCSBCA)]

And



**GEORG-AUGUST-UNIVERSITÄT
GÖTTINGEN**

Georg-August Universität Göttingen/

Georg-August-Universität Göttingen Stiftung Öffentlichen Rechts

Wilhelmsplatz 1, 37073 Göttingen, Germany,

Both represented by President

Prof. Dr. Ulrike Beisiegel

[Implementing Institution: Philosophische Fakultät, Archäologisches Institut]

In respect of

a Double Degree Programme in Archeology - Master of Arts/Laurea magistrale

PREAMBLE

This Agreement is entered into by and between Università degli Studi di Palermo (hereinafter Palermo) and Georg-August-Universität Göttingen/Georg-August-Universität Göttingen Stiftung Öffentlichen Rechts (hereinafter Göttingen).

The Parties to this Agreement,

Attaching great importance to institutional autonomy, to academic freedom of research and teaching, and conscious of the need to uphold and protect these principles;

Having regard to national higher education laws and university bylaws, in specific for Göttingen § 8 (2) 2 NHG; Prüfungs- und Studienordnung für den Master-Studiengang "Klassische Archäologie";

Having also regard to the "Lisbon Convention on the recognition of qualifications concerning Higher Education in the European Region" signed 1997 and its corresponding national laws;

United in the aim of promoting a double degree programme in Archaeology between Göttingen and Palermo;

Have agreed as follows:

AGREEMENT

Part I – General Provisions

1. The parties to this Agreement and fields of cooperation

1.1. This Memorandum of Cooperation sets out the agreement reached between the Parties in respect of the establishment of a double degree programme between Palermo and Göttingen, wherein Palermo awards the degree Laurea magistrale and Göttingen awards the degree Master of Arts.

1.2. Cooperation is to be sought especially in, but not limited to,

- establishing contacts in research and teaching,
- seeking jointly third-party funding for teaching projects, namely EU, national higher education agencies or industrial partners,
- engaging in joint teaching projects, such as, but not limited to, lectures, seminars, field trips,
- exchanging information via publications, teaching materials, and electronic networks and
- conducting joint supervisions of student projects leading to the award of a double degree.

2. Terms and Definitions

2.1. For the purposes of this Agreement, the below mentioned terms shall have the following meaning:

- “Student” is defined as any student admitted to either the programme “Master-Studiengang in Klassischer Archäologie” of Göttingen or the programme “Laurea magistrale in Archeologia” of Palermo and the resulting double degree programme.
- “Home institution” is defined as the institution in which a student is originally enrolled and admitted.
- “Host institution” is defined as the institution, which is not his/her home institution, to which a student is attached by enrolment.
- “Double Degree Programme” is defined as the jointly agreed upon curriculum in a two-year, post-graduate programme comprising of 120 ECTS, which includes periods at the home institution and periods abroad at the host institution and leads to the award of two degrees.
- “Staff member” is defined as any person who is attached to a partner institution by appointment or labour contract.

3. Non-Discrimination

The parties to this Agreement subscribe to a policy of equal opportunity and will neither discriminate against nor harass a person for whatever reason.

4. Responsibilities for both Parties to this Agreement

4.1. The parties recognise that under their separate regional and/or national laws, regulations and administrative controls each party is responsible for:

- overseeing and maintaining the academic standards of the double degree programme in respect of its own award;
- satisfying the separate regional and/or national authorities in respect of approval, administration, operation, monitoring, reporting upon and review of the double degree programme and any changes required in consequence.

4.2. To promote the ease of operation of the double degree programme, the parties have further agreed that each institution is independently and self-sufficiently responsible for:

- providing the resources necessary for the successful operation of the double degree programme within the country in which the party normally operates;
- informing the partner institution of any significant changes in the double degree programme or in available resources;
- supporting students in all matters affecting their welfare during the period of their study in that party’s institution.

- 4.3. The parties recognise that they must jointly contribute to the academic direction, development and quality of the double degree programme. The partner institutions agree to assist each other in meeting the requirements of their respective authorities, and in maintaining the compatibility of content, teaching and assessment approaches of their programmes in order to ensure mutual recognition of credit to facilitate students' progress to the two awards.

Part II – Admission and Enrolment

5. Admission to the double degree programme

- 5.1. Admission to the double degree programme shall start for the academic year 2014/15 at both partner institutions.
- 5.2. Each party to this Agreement admits up to five (5) candidates to this programme per academic year. The total number of students admitted shall not exceed ten (10) students per academic year.
- 5.3. Candidates to join this programme must be officially admitted to either:
- Göttingen's programme: "Master-Studiengang Klassische Archäologie (M.A.)"
 - Palermo's programme: "Laurea magistrale in Archeologia"
- 5.4. Once admitted to either Göttingen's or Palermo's programme successful candidates must demonstrate further admission requirements to be admitted to the double degree programme:
- Students whose home university is Göttingen must demonstrate intermediate language skills in Italian, equivalent to level B1 according to the Common European Framework of Reference for Languages.
 - Students whose home university is Palermo must demonstrate upper intermediate language skills in German, equivalent to level B2 according to the Common European Framework of Reference for Languages.

Students who do not fulfil these additional requirements yet may only be provisionally admitted if the current language level gives reason to expect that within a short period of time the above stated language requirements can be fulfilled. Nevertheless language skills must meet admission requirements prior to starting the semester at the host institution.

- 5.5. Admission is under sole responsibility of the home institution, unless agreed otherwise in writing.

6. Nomination

- 6.1. Once students have been admitted to the double degree programme the home institution provides to the host institution information on respective students (name and contact details). This information will be used to prepare enrolment at the host institution, and must meet national data protection standards.
 - Göttingen will inform Palermo by December 1st each year.
 - Palermo will inform Göttingen by June 1st each year.
- 6.2. The right to revoke nominations lies with the home institution. The host institution will normally accept nominations unless compelling academic or institutional reasons conflict.

7. Enrolment

- 7.1. Students shall be enrolled at both institutions in the corresponding programmes. The additional enrolment at the host institution shall be done at the latest when starting the double degree programme at the host institution, and must be upheld until graduation or termination.
- 7.2. Students enrolled in the programme will have the same rights and status as other students at the respective institution.

Part III – Academic Standards and Quality Assurance

8. Duration of the Programme

- 8.1. The overall duration of the double degree programme is four semesters. The overall work load comprises of 120 ECTS. Students who have been admitted may thus after successful completion receive both degrees within a two year period of study.
- 8.2. Göttingen and Palermo agree upon a joint academic curriculum, further outlined in Annex B. Credits earned for the degree at one institution shall count towards the degree of the other.
- 8.3. Göttingen students spend Semester 2 in Palermo; Palermo students spend Semester 3 in Göttingen.

9. Recognition of credits/Examinations

- 9.1. Each party shall recognize periods of study completed at the other partner institution in conformity with this Agreement, institutional standards and the Convention on the recognition of qualifications concerning Higher Education in the European Region (Lisbon-Convention).
- 9.2. All courses (including examination, content, credits and workload) are the responsibility of the partner institution which offers them unless the parties to this Agreement agree on a joint responsibility. Courses shall be organized in modules according to the Qualifications Framework of the European Higher Education Area.
- 9.3. If a student fails a course at the host institution, he/she is entitled to resit the examination on-campus of the home institution. This repeat examination will be carried

out according to the standards and under sole responsibility of the host institution. The home institution shall only provide additional services to facilitate the supervision of the examinee. The request to resit an examination is excluded if either a resit of this specific course is excluded or the student had already failed the final attempt of this examination prior to his/her request.

10. Joint assessment of the master thesis

10.1. After successful completion of the course work (90 ECTS), students complete the master thesis in conformity with applicable rules and regulations at the home institution; the master thesis must be submitted to the home institution, unless agreed otherwise in writing between the parties. The master thesis comprises of 30 ECTS and represents the final examination.

10.2. The master thesis must be jointly supervised and assessed by authorized academic staff of both universities.

- For Göttingen two supervisors, one of Göttingen and one of Palermo, jointly assess the master thesis. There will be no thesis defence.
- For Palermo two supervisors, one of Göttingen and one of Palermo, jointly assess the master thesis. There will be a thesis defence.

11. Award of the Degree

11.1. Upon successful completion of the double degree programme Palermo awards the degree "Laurea Magistrale".

11.2. Upon successful completion of the double degree programme Göttingen awards the degree "Master of Arts" (M.A.).

11.3. A decision by one partner institution not to award the degree does not preclude the other from awarding the degree.

12. Degree Certificate/Diploma Supplement

12.1. The certificate shall be issued for the double degree programme: Klassische Archäologie/Archaeologia (M.A./L.M.).

12.2. Each institution shall issue degree certificates in compliance with its standard corporate identity and layout in the national language and in English. Additionally, the degree certificate must mention that the degree was awarded after completion of a double degree programme and shall be valid only in conjunction with the degree of the other institution.

12.3. The parties shall strive to develop a joint diploma supplement. For the time being the parties agree that each institution uses its standard diploma supplement.

Part IV – Responsibilities of Students

13. Students' obligation

13.1. Student enrolled in the programme are held responsible for:

- their own cost of living,
- accommodation,
- fees eventually applicable at both host- and home university,
- costs for mobility between host and home university,
- health and other insurances according to national legal obligations.

The parties to this Agreement do not assume any liability for students towards each other or any third party.

13.2. The home institution shall inform the students at the earliest opportunity on their obligations under this Agreement.

14. Fees

14.1. While at the home institution, students are subject to regular tuition and other fee regulations at the home institution.

14.2. Both parties to this Agreement waive applicable tuition fees for students from the partner institution in mutual agreement. Other fees, such as, but not limited to, administrative or membership fees, may apply.

14.3. While at the host institution, students are required to pay following fees for students:

- For Göttingen: Fees applicable to international exchange students.
- For Palermo: No extra fees are applicable to international exchange students.

14.4. Each partner institution shall inform the other partner one (1) month prior to nomination on the amount of fees applicable for the respective semester at the partner institution.

14.5. Neither institution has any liability or responsibility to provide any financial support for its students participating in this programme.

15. Code of Conduct for students

Students under this Agreement are subject to policies, procedures and the laws of both home and host institutions and the respective country. The students will be disciplined or expelled for violations in the same manner as other students at the home and host institutions.

Part V – Management of the programme

16. Liaison and contact

Each partner institution shall appoint at least one member of senior academic staff responsible for liaison between the partner institutions and responsible for the curriculum. Normally, at least one member of the academic staff of each institution will visit the other institution in each academic year. Each partner institution shall appoint at least one member of staff responsible for administration and management of the

programme, including nomination of students to the partner institution and all other non-academic matters. The currently designated contact persons are listed in Annex A.

17. Marketing, public relations and recruitment

- 17.1. Each party shall promote the programme within the country in which the party normally operates without prior consent of the partner institution.
- 17.2. Any use of the name or logo of the partner institution in promotional print or digital material must be confirmed by the partner institution.

18. Travel and other Expenses

All expenses, eg. travel and accommodation costs, incurred to staff members of the partner institutions may eventually be covered by the home institution of this specific member of staff unless agreed otherwise by the parties to this Agreement.

Part VI- Final Provisions

19. Dispute resolution

The parties shall attempt to resolve any dispute arising out of this Agreement through negotiations between the academic liaison persons (Annex A).

20. Duration, Modifications and Termination

- 20.1. This agreement will be effective from the date of signature for an initial period of five years. Thereafter it shall be automatically extended for an additional period of five years at each expiration date.
- 20.2. Any of the parties to this Agreement may terminate the collaboration without reason, giving at least one year's notice in writing. Immediately following the decision to terminate, recruitment to the joint programme will cease.
- 20.3. Both parties to this Agreement may propose revisions to it at any time. Revisions must be agreed in writing by both parties.
Amendments to the curriculum (Annex B) must be made in writing and must be authorized by the academic liaison persons of both parties (Annex A).

In witness thereof the undersigned representatives, being duly authorized, have signed this Agreement. Done in four copies, whereof two copies shall be for each signing party.



Università degli Studi di Palermo
Italia/Italy

The Rector
Professor Roberto Lagalla

Place & Date :

Georg-August-Universität
Göttingen
Deutschland/Germany

The President
Professor Ulrike Beisiegel



Place & Date :

Academic Liaison Person
Professor Elisa Chiara Portale

Academic Liaison Person
Professor Johannes Bergemann

ANNEX A – CONTACT DETAILS

The actual designated contact persons, responsible for ensuring that the agreement is kept current and report annually to either institution on the cooperation are for the **University of Göttingen/Germany**:

Academic Liaison Person	E-Mail
Director of Institute of Archaeology Prof. Dr. Johannes Bergemann	johannes.bergemann@phil.uni-goettingen.de
	Correspondence Address
	Georg-August-Universität Göttingen Philosophische Fakultät Archäologisches Institut Nikolausberger Weg 15 D-37073 Göttingen
	Phone/Fax
	Phone: + 49 (0) 551 39-7502 Fax: +49 (0) 551 39-22062
Administrative Liaison Person	E-Mail
Dr. Chiara Blasetti Fantauzzi	cblaset@gwdg.de
	Correspondence Address
	Georg-August-Universität Göttingen Philosophische Fakultät Archäologisches Institut Nikolausberger Weg 15 D-37073 Göttingen
	Phone/Fax
	Phone: (0551) 39-9236

ANNEX A – CONTACT DETAILS

The actual designated contact persons, responsible for ensuring that the agreement is kept current and report annually to either institution on the cooperation are for the **University of Palermo/Italy**:

Academic Liaison Person	E-Mail
Coordinatore dei Corsi di Laurea in Beni Culturali e di Laurea magistrale in Archeologia	chiara.portale@unipa.it
Professor Elisa Chiara PORTALE	Correspondence Address
	viale delle Scienze, edificio 12 90128 Palermo
	Phone/Fax
	Phone: 00393472525505 Fax: 003909123899415
Administrative Liaison Person	E-Mail
Ricercatore - Consiglio di Coordinamento dei Corsi di Laurea in Beni Culturali e di Laurea magistrale in Archeologia	aurelio.burgio@unipa.it
Dott. Aurelio BURGIO	Correspondence Address
	Viale delle Scienze, edificio 12 90128
	Phone/Fax
	Phone: 00393336740548 Fax: 003909123899415

ANNEX B – Curriculum

Students of University of Göttingen

To be awarded the degrees Master of Arts/Laurea Magistrale students whose home university is Göttingen have to complete 120 ECTS of which 78 ECTS are “Fachstudium” (Mono-Master).

Göttingen students spend semesters 1, 3 and 4 at Göttingen and semester 2 at Palermo. Students have to accomplish 33 ECTS during semester 1 (Table 1), 30 ECTS during semester 2 (Table 2 - Göttingen), and 27 ECTS during semester 3 (Table 3). In semester 4 students write the master thesis which equals 30 ECTS (Table 4). The master thesis shall be jointly supervised by academic staff of Palermo and Göttingen.

Semester 1 in Göttingen (Table 1)

	Title	Amount of ECTS
M.KAR.01	Archäologie als Kulturwissenschaft/ <i>Archaeology as a Discipline of Cultural Studies</i>	9 ECTS/ 4 SWS
M.KAR.02b	Gattungen, Epochen, Regionen – wissenschaftlicher <i>Diskurs/ Classes, Epochs, Regions - Scientific Discourse</i>	12 ECTS/ 4 SWS
M.CAB.20d	Gattungen: Interpretation und Präsentation/ <i>Classes: Interpretation and Presentation</i>	6 ECTS/ 4 SWS
	Schlüsselkompetenzen/ <i>Key Skills</i>	6 ECTS
	Total	33 ECTS

Semester 2 in Palermo (Table 2)

	Title	Amount of ECTS
GRUPPO di Attività formative opzionali II (una disciplina a scelta) <i>Group II: max one (1) option</i>	17433 Archeologia e civiltà egee / <i>Aegean archaeology and civilization</i>	8 ECTS/ 4 SWS
GRUPPO di Attività formative opzionali III <i>Group III: max. two (2) options</i>	17435 Archeologia Greca/ <i>Greek Archaeology 12 ECTS</i>	18 ECTS/ 4 SWS or 6 SWS
	17437 Archeologia romana e provinciale/ <i>Roman and Provincial Archaeology (12 ECTS)</i>	

ANNEX B – Curriculum

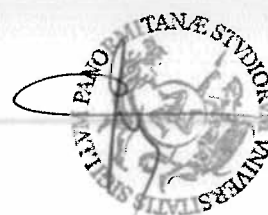
	06789 Storia dell'archeologia/ <i>History of Archaeology (6 ECTS)</i>	
	06284 Rilievo e analisi tecnica dei monumenti antichi/ <i>Graphic surveying systems and technical analysis for study of ancient buildings (6 ECTS)</i>	
Ulteriori attività formative <i>Other activities: max two (2) options</i>	11776 Laboratori/Attività sul campo (2 ECTS + 2 ECTS /4 ECTS) <i>Students choose 1 or 2 options between Archaeological Dig (2 or 4 ECTS), Laboratory (2 ECTS), Field Activities (2 ECTS)</i>	4 ECTS
	Total	30 ECTS

Semester 3 in Göttingen (Table 3)

	Title	Amount of ECTS
M.KAR.03	Archäologische Analyse und historische Synthese/ <i>Archaeological Analysis and Historical Synthesis</i>	9 ECTS/ 4 SWS
M.KAR.04a	Archäologische Wissenschaftskompetenz/ <i>Archaeological Academic Competence</i>	6 ECTS/ 4 SWS
M.KAR.05	Wissenschaftliche Profilbildung/ <i>Academic Specialization</i>	6 ECTS/ 2 SWS
	Schlüsselkompetenzen/ <i>Key Skills</i>	6 ECTS
	Total	27 ECTS

Semester 4 in Göttingen (Table 4)

	Master Thesis under Joint Supervision	30 ECTS
--	---------------------------------------	---------



ANNEX B – Curriculum

Students of University of Palermo

To be awarded the degrees Master of Arts/Laurea Magistrale students whose home university is Palermo have to complete 120 ECTS of which 30 ECTS will be done at Göttingen.

Palermo students spend semesters 1, 2 and 4 at Palermo and semester 3 at Göttingen. Students have to accomplish courses which equal a credit transfer of 24 ECTS up to 38 ECTS during semester 1 (Table 1), a minimum of 22 ECTS up to 36 ECTS during semester 2 (Table 2), and 30 ECTS during semester (Table 3 - Göttingen). In Semester 4 students write the master thesis which equals 30 ECTS (Table 4). The master thesis shall be jointly supervised by academic staff of Palermo and Göttingen.

Semester1 in Palermo (Table 1)

	Title	Amount of ECTS
GRUPPO di attività formative opzionali I (una disciplina a scelta) <i>Group I: one (1) option</i>	17431 Storia ed epigrafia greca/ <i>Greek history and epigraphy 12 ECTS</i>	12 ECTS/ 6 SWS
	17434 Storia romana ed epigrafia latina/ <i>Roman history and epigraphy 12 ECTS</i>	
GRUPPO di Attività formative opzionali II (una disciplina a scelta) <i>Group II: max. one (1) option</i>	02660 Drammaturgia del mondo greco e romano <i>Greek and Roman Theatre 8 ECTS</i>	8 ECTS / 4 SWS or 0 ECTS in semester 1 and 8 ECTS in semester 2
	02036 Civiltà bizantina/ <i>Byzantine Civilization 8 ECTS</i>	
GRUPPO di Attività formative opzionali III <i>Group III: max 2 options</i>	13594 Archeologia e storia dell'arte paleocristiana/ <i>Christian archaeology and art 6 ECTS</i>	[Depending on the option] 12 ECTS/ 6 SWS or 6 ECTS
	02929 Elementi di topografia e fotogrammetria/ <i>Topography and photogrammetry 6 ECTS</i>	
GRUPPO di attività formative opzionali IV (una disciplina a scelta) <i>Group IV: max one (1) option</i>	03602 Geofisica per i Beni Culturali/ <i>Geophysics for the Cultural Heritage 6 ECTS</i>	[Depending on the option] 6 ECTS/ 4 SWS or 0 ECTS
	Total	24 to 38 ECTS

ANNEX B – Curriculum

Semester 2 in Palermo (Table 2)

	Title	Amount of ECTS
GRUPPO di Attività formative opzionali II (una disciplina a scelta) <i>Group II: max one (1) option</i>	17433 Archeologia e civiltà egee/ <i>Aegean archaeology and civilization</i> [02660 Drammaturgia del mondo greco e romano/ <i>Greek and Roman Theater, or Byzantine Civilization</i> (Only if students have not selected this module in semester 1)]	8 ECTS/ 4 SWS
GRUPPO di Attività formative opzionali III (discipline a scelta fino a completare i 30 CFU richiesti) a scelta <i>Group III: max 3 options</i>	17435 Archeologia Greca/ <i>Greek Archaeology 12 ECTS</i>	[Depending on options and modules selected in Semester 1]
	17437 Archeologia romana e provinciale/ <i>Roman and Provincial Archaeology 12 ECTS</i>	
	06789 Storia dell'archeologia/ <i>History of Archaeology 6 ECTS</i>	18 ECTS/ 4 or 6 SWS Or
	06284 Rilievo e analisi tecnica dei monumenti antichi/ <i>Graphic surveying systems and technical analysis for study of ancient buildings 6 ECTS</i>	24 ECTS or 30 ECTS
Ulteriori attività formative <i>Other activities: max two (2) options</i>	11776 Laboratori/Attività sul campo (2 ECTS + 2 ECTS /4 ECTS) <i>Students choose 1 or 2 options between Archaeological Dig (2 or 4 ECTS), Laboratory (2 ECTS), Field Activities (2 ECTS)</i>	4 ECTS
GRUPPO di attività formative opzionali IV (una disciplina a scelta) <i>Group IV: max one (1) option</i>	15119 Chimica applicata ai Beni Culturali/ <i>Chemistry for the Cultural Heritage</i> [(Only if students have not selected 03602 Geofisica per i Beni Culturali/ <i>Geophysics for the Cultural Heritage 6 ECTS</i> in semester 1)]	6 ECTS/ 4 SWS
	Total	22 to 36 ECTS

ANNEX B – Curriculum

Semester 3 in Göttingen (Table 3)

	Title	Amount of ECTS	
M.KAR.01	Archäologie als Kulturwissenschaft/ Archaeology as a Discipline of Cultural Studies	9 ECTS/ 4 SWS	= <i>Disciplina a scelta</i> (8 CFU): 01412 – Archeologia dell Magna Grecia
M.KAR.03	Archäologische Analyse und historische Synthese/ <i>Archaeological Analysis and Historical Synthesis</i>	9 ECTS/ 4 SWS	= <i>Gruppo di Attività formative opzionali V</i> (8 CFU): 17438 – Topografia e urbanistica del mondo antico (8 CFU)
M.KAR.04a	Archäologische Wissenschaftskompetenz/ <i>Archaeological Academic Competence</i>	6 ECTS/ 4 SWS	= <i>Gruppo di Attività formative opzionali VI</i> (8 CFU), a scelta tra: 17552 – Etruscologia e antichità italiche (8 CFU) 03128 – Archeologia del mondo punico (8 CFU)
M.KAR.05	Wissenschaftliche Profilbildung/ <i>Academic Specialization</i>	6 ECTS/ 2 SWS	= <i>Ulteriori attività formative</i> (6 CFU) 13351 – Altre conoscenze utili per l'inserimento nel mondo del lavoro I (3 CFU) 16852 – Altre conoscenze utili per l'inserimento nel mondo del lavoro II (3 CFU)
	Total	30 ECTS	

Semester 4 in Palermo (Table 4)

	Master Thesis under Joint Supervision	30 ECTS
--	---------------------------------------	---------

